

Custom Writing Service - Write On Deadline

WHAT DOES THE WORD "DEADLINE" MEAN?

Deadline or dead line is the finish line that is carried out at the very beginning of work. By autumn, next week, tomorrow at 12:00 - all this can be considered a deadline. After all, it is necessary to cope with the task in the specified term and not a day later. Now the deadline has a lot of synonyms: running out of time, time pressure, emergency work, hand over by last night. But the essence is the same - they noticed a tired person in the crowd with a cup of coffee in shaking hands, you know, he has a deadline on fire.

From English, "dead-line" literally translates as "dead line", and this term was used far from being used to motivate employees. During the American Civil War, prisoners of war were forbidden to come close to the camp fence. There was a line, the same deadline, to cross which meant getting a bullet. Now, for non-compliance with the deadlines, execution is not provided, but it is very easy to gain a reputation as an irresponsible employee. Then, if deadlines cause so much stress, why are they needed and what is the secret of productive work?

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DEADLINE IN TIME MANAGEMENT

We have already talked about how important it is to be able to manage your own time. When planning our actions, we clearly know how, and most importantly, when we can achieve our goals. That is why the deadline is an important part of time management.

THERE ARE SEVERAL TYPES OF DEADLINE:

Soft (some deviations from the schedule are possible)

Hard (the task must be completed within the specified time)

Super-hard (the time to complete the task is extremely short)

For example, Elon Musk always sets ambitious, at first glance, impossible deadlines for the employees of his companies. Such a strategy, in his opinion, motivates employees better, as a result, productivity increases, and it takes less time to solve the most complex tasks. And the main secret is not at all in the exactingness of the authorities and the rigidity of deadlines, but in the work of our brain. After all, according to Parkinson's law, work takes up all the time allotted for it. That is, we can cope with the same task both in 2 hours and in 2 weeks. And if the deadlines are not set, the likelihood that the work will be completed at all is minimal. Then it's time to take advantage of the deadline.

PROS AND CONS OF SETTING A DEADLINE

To fully understand the essence and importance of the deadline, you need to consider all its advantages and disadvantages.

The pluses include:

Motivation. After all, there is no more pleasant feeling than when all cases are completed successfully, and personal time is not wasted on finalizing pending cases.

Concentration. Our brain works more efficiently and productively in harsh environments. And we simply don't have time to procrastinate.

Discipline. Clear deadlines give us a sense of responsibility for work and a desire to meet deadlines.

Control. Deadlined tasks are easier to track than redoing the entire project.

It would seem that the deadline is a magic pill for the success of any company. But only under the condition of its competent setting. Otherwise, the carriage turns into a pumpkin, and all the pluses of deadlines turn into minuses.

Possible disadvantages of setting deadlines:

Stress. Fear of not completing the task on time, panic due to the approaching date of the project, insomnia, fatigue ... As a result, a decrease in productivity, and sometimes even a desire to work.

Deterioration in the quality of work. With an objective lack of time to complete the task, it is the quality of the final results that suffers.